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Director and Chief Medical Officer

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COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
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BOARD OF SUPERVISORS

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February 5, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

4 HIV/AIDS FOOD SERVICES AGREEMENTS
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of Health Services, or his designee, to execute 4 agreements for HIV/AIDS food services, with the service providers identified in Attachment B, following review and approval by County Counsel, effective March 1, 2004 through February 28, 2005 with two automatic renewals through February 28, 2007, for a total maximum obligation of \$2,040,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

In approving the recommended actions, the Board is authorizing the Department of Health Services (DHS or Department) to obligate federal Health Resources and Services Administration (HRSA) Ryan White Comprehensive AIDS Resource Emergency (CARE) Act Title I, funds through execution of 4 agreements with community-based providers.

Board approval of the recommended actions will allow DHS to continue the provision of vital HIV/AIDS food services.

FISCAL IMPACT/FINANCING:

The total maximum obligation for the 4 agreements for the period, effective March 1, 2004 through March 31, 2007, is \$2,040,000, offset by \$2,040,000 in CARE Act Title I funds.

For the first term (March 1, 2004 through February 28, 2005) the maximum obligation for the 4 agreements is \$680,000 offset by \$680,000 in CARE Act Title I Year 14 funds. Funding is included in the Fiscal Year (FY) 2003-04 Adopted Budget and will be requested in future fiscal years.

Attachment B identifies the providers and the contract maximum obligation by term.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The CARE Act of 1990 authorizes grants for the development, coordination, and operation of effective and cost efficient services to people infected with HIV disease or AIDS. Through the CARE Act, there are two sources of funding for Los Angeles County: Title I funds awarded directly to the County and administered by DHS; and Title II funds awarded directly to the State and administered locally by the County. Since 1991, the Board has accepted in excess of \$380 million in CARE Act funds. The Board has taken a number of actions to expend the grant funds, primarily through contracts with community-based organizations.

CARE Act Title I - Four (4) New Agreements

On July 21, 2003, DHS released RFP #2003-05: Removal of Barriers to HIV/AIDS Care - Food Services in Los Angeles County. Proposals were received from five agencies. AIDS Project Los Angeles, AIDS Service Center, Bienestar Human Services, and Project Angel Food were selected as a result of this process. During contract negotiations, AIDS Service Center apparently believed that families could not be served through the agreement and withdrew from the contract negotiations. The Department then negotiated with Bienestar, the second ranking bidder in SPA 3 which was also the top ranking bidder in SPA 7. Subsequent to the contract negotiations, AIDS Service Center learned that family members could be served and asked to be reinstated as the recommended contractor for SPA 3. Bienestar will remain as the recommended vendor for SPA 7.

All agreements and amendments include the latest Board mandated language.

Current County policy and procedures require the timely submission of agreements for Board approval. However, these agreements and amendments were not scheduled on the Board agenda three weeks prior to their expiration dates due to the large number of expiring contracts from the Office of AIDS Programs and Policy (OAPP) and the additional time needed to provide technical assistance to the contractors with the preparation of budgets and supporting documents to ensure compliance with new grant guidelines and standards. These food agreements were continued from the February 27, 2004 Board meeting for corrections.

County Counsel has been reviewing the agreements and amendments as they are received and will have reviewed and approved them as to form prior to their distribution to the contractors for signature.

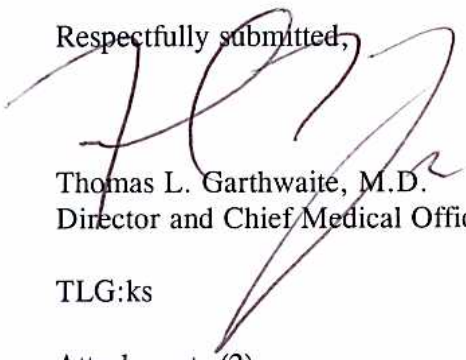
Attachments A and B provide additional information.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of these new agreements will allow Countywide HIV/AIDS services to continue uninterrupted.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:ks

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLTR2004.KS

SUMMARY OF AGREEMENTS AND AMENDMENTS

1. TYPE OF SERVICE:

HIV/AIDS CARE Act Title I Services

2. AGENCY NAME AND CONTACT PERSON:

- A. AIDS Project Los Angeles
3550 Wilshire Boulevard, Suite 300
Los Angeles, California 90010
Attention: Craig E. Thompson, Executive Director
Telephone: 213) 201-1456
- B. AIDS Service Center, Inc.
1030 South Arroyo Parkway
Pasadena, California 91105
Attention: Yvonne C. Benson, Executive Director
Telephone: (626) 441-8495 X222
- C. Bienestar Human Services, Inc.
5326 East Beverly Boulevard
Los Angeles, California 90022-2103
Attention: Oscar de la O, President/CEO
Telephone: (323) 727-7896
- D. Project Angel Food
7574 Sunset Boulevard
Los Angeles, California 90046-3413
Attention: John L. Gile, Executive Director
Telephone: (323) 845-1800

3. TERMS:

March 1, 2004 through February 28, 2007 (CARE Title I, Years 14, 15, & 16)

4. FINANCIAL INFORMATION:

| | <u>Term 1</u> | <u>Term 2</u> | <u>Term 3</u> | <u>Totals</u> |
|---|-------------------------|-------------------------|-------------------------|-----------------------------|
| Maximum County Obligation: HRSA CARE Title I | \$ 680,000 <680,000> | \$ 680,000 <680,000> | \$ 680,000 <680,000> | \$ 2,040,000 <2,040,000> |
| Net County Cost: | \$ -0- | \$ - 0 - | \$ - 0 - | \$ -0- |

5. GEOGRAPHIC AREA SERVED:

Countywide

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Charles L. Henry, Director , Office of AIDS Programs and Policy

7. APPROVALS:

Office of AIDS Programs and Policy: Charles L. Henry, Director

Public Health: John F. Schunhoff, Ph.D., Chief of Operations

Contracts and Grants Division: Diana Sayler, Interim Chief

County Counsel (approval as to form): Kelly Auerbach-Hassel, Deputy County Counsel

HIV/AIDS RELATED SERVICES

| Agency and Agreement Number | Term 1 | Term 2 | Term 3 | Total | SPA | Supv. Dist. | Performance as of September 30, 2003 |
|--|-----------|-----------|-----------|-------------|------------------------|---------------|--------------------------------------|
| FOOD SERVICES AGREEMENTS - TITLE I *Term 1: 3/1/04 - 2/28/05 Term 2: 3/1/05 - 2/28/06 Term 3: 3/1/06 - 2/28/07 | | | | | | | |
| AIDS Project Los Angeles* No. H-Pending | \$428,240 | \$428,240 | \$428,240 | \$1,284,720 | 1, 2, 4, 5, 6, 8 | 2, 3, 4, 5 | New agreement. |
| AIDS Service Center, Inc. No. H-Pending | \$53,530 | \$53,530 | \$53,530 | \$160,590 | 3 | 1, 4, 5 | New agreement. |
| Bienestar Human Services, Inc.* No. H-Pending | \$48,230 | \$48,230 | \$48,230 | \$144,690 | 7 | 1, 4 | New agreement. |
| Project Angel Food* No. H-Pending | \$150,000 | \$150,000 | \$150,000 | \$450,000 | 1, 2, 3, 4, 5, 6, 7, 8 | 1, 2, 3, 4, 5 | New agreement. |